



# CLERGY COMMUNICATIONS

100 East Eighth Street Cincinnati, Ohio 45202  
(To be filed in loose leaf binder and kept in parish archives)

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## DEPARTMENT OF EXECUTIVE SERVICES

### CHANCERY

#### **DECREE ON CHILD PROTECTION ORIENTATION SESSIONS WEBSITE SCHEDULE**

Employees, volunteers, coaches and others who are required to attend an orientation session on the *Decree on Child Protection* find it most helpful to open the Archdiocesan website to search for parishes where the sessions are being offered. Please ask facilitators to notify the Chancery with dates and times so that they might be posted on the website by contacting Fr. Joe Binzer at [jbinzer@catholiccincinnati.org](mailto:jbinzer@catholiccincinnati.org). Thank you.

#### **DECREE ON CHILD PROTECTION ORIENTATION SESSIONS FOR FACILITATORS**

Orientation sessions for the *Decree on Child Protection* will be held in **August 2009 for those who plan to facilitate** the *Decree on Child Protection* orientation workshops at a parish or institution of the Archdiocese of Cincinnati. **Only those who have attended an orientation session given by the Chancery may facilitate an orientation workshop at a parish or institution of the Archdiocese of Cincinnati.** A person must be designated by the pastor or administrator of a parish or institution to be a facilitator. Facilitators may be clerics, employees or volunteers. To register, please call Ms. Linda Heidi at **513.421.3131x2842** or email her at [lheidi@catholiccincinnati.org](mailto:lheidi@catholiccincinnati.org). The places, dates and times are:

**St. Peter Parish/Huber Heights**

**Tuesday, August 18, 2009, 1:00 – 4:00 p.m., Victor Ries Conference Room  
6161 Chambersburg Road – 937.233.1503**

**St. Maximilian Kolbe Parish, Liberty Township**

**Wednesday, August 19, 2009, 9:30 a.m. until 12:30 p.m. – Conference Room  
5720 Hamilton-Mason Rd. - 513.777.4322**

#### **FINGERPRINTING / ATTENDING AN ORIENTATION WORKSHOP**

All employees and regular volunteers who work with children must receive an acceptable criminal background check through fingerprinting and attend an orientation workshop on the *Decree on Child Protection*. If an employee or a regular volunteer has not received an acceptable criminal background check through fingerprinting and has not attended an orientation workshop on the *Decree on Child Protection*, the employee or regular volunteer is not approved to work with children and may not work with children. Additionally, under our current policies, each time an employee or regular volunteer has a change in location of service, the employee or regular volunteer is required to be fingerprinted again. In addition, a B-4 Form must be

completed, sent to the Chancery, and the registry checks noted in B-4 Policy and the B-6 Policy must be completed before an employee begins working with children. If you have any questions, please contact **Father Joe Binzer** at **513.263.6601** or [jbinzer@catholiccincinnati.org](mailto:jbinzer@catholiccincinnati.org). Thanks for all you do to protect children entrusted to our care.

### **PETER’S PENCE COLLECTION THE WEEKEND OF JUNE 27-28, 2009**

The Peter’s Pence Collection provides the Holy Father with the financial means to respond with emergency assistance to those who are suffering as a result of war, oppression, natural disaster and disease. This collection was started centuries ago to provide financial support for the Pope and has evolved to fund the Holy See’s charitable actions for those in need. This collection is to be taken the weekend of June 27-28, 2009. According to Archdiocesan law, this is one of the four designated collections where the entire offertory collection is sent to the Chancery for forwarding for the designated purpose. Please send the proceeds from the collection to the Finance Office of the Archdiocese in the week following the collection. Thank you.

### **CLERGY ALERTS**

We have been advised of the following by the Office of the Secretary of the USCCB:

**Mr. Ramón Végez**, currently a resident of Madrid, Spain, has been presenting himself as a “financial representative of the Vatican” and as a “bishop in the Dominican Republic.” These claims are **false**.

**Reverend Gerald Abuachi Mini Chidi**, a Nigerian priest who is incardinated into the Archdiocese of Aquila, Italy and also serves as president of the Eternal Covenant Keepers Foundation, Missouri City, TX has been in the United States since 2000 collecting money for his foundation. His bishop opposes this activity which is judged to be a private and family project. Please be beware!

### ***THE CATHOLIC TELEGRAPH***

#### **NEW WEBSITE**

*The Catholic Telegraph* has a new website, [www.thecatholictelegraph.com](http://www.thecatholictelegraph.com). Complete festival and other calendar listings are available on there, as well as many photo galleries, and national and international news stories that are not found in the newspaper. Parishes can use the site to send calendar events and story ideas to the newspaper as well. Please encourage your parishioners to bookmark the site and refer to it frequently, as new features are added regularly.

### ***COMMUNICATIONS OFFICE***

#### **TV MASS CHANGE**

With the move to digital broadcasting, the Sunday Mass from the Passionists that has been seen in the Cincinnati area at 9:00 a.m. each Sunday on Channel 38 will still be available but at a different Channel – 25.2. The same Mass is seen in the Dayton area on several cable outlets – Miami Valley Communications Council, (MVCC), Dayton Spiritual Television, (DSTV) and Time Warner Cable.

## **UPDATING YOUR PARISH INFORMATION**

Please take a look at your parish information in our online directory at [www.catholiccincinnati.org/index.php?option=com\\_wrapper&Itemid=228](http://www.catholiccincinnati.org/index.php?option=com_wrapper&Itemid=228). We strive to keep the directory updated but we cannot know about most changes in your parish unless you tell us. Send any changes to [communications@CatholicCincinnati.org](mailto:communications@CatholicCincinnati.org). Thank you.

## ***OFFICE OF RELIGIOUS***

### **SPIRITUAL DIRECTORS' LISTING**

The Office of Religious has maintained a listing of Spiritual Directors for distribution to those who request such information. At the present time this listing is being updated. Any diocesan priest, order priest, deacon, woman religious, religious brother, lay woman or lay man who has had some training in spiritual direction and wishes to be included in this listing please is asked to contact Sister Mary Garke in the Office of Religious at [mgarke@catholiccincinnati.org](mailto:mgarke@catholiccincinnati.org) or 513.421.3131x2865. For the listing, it is required that some proof of training be provided and a reference from some one acquainted with the person's work as a spiritual director be made. This office receives about forty requests for spiritual direction each year. The requests are particularly heavy during the fall when many people are enrolling in the lay pastoral ministry program.

### **RETIREMENT FUND FOR RELIGIOUS**

As of the end of May, 2009, the majority of the parish monies have been submitted to the finance office for the collection benefiting the Retirement Fund for Religious. There are a few parishes that have not yet made their remittance. Please do so by June 30, 2009. To date, over \$874,000 has been collected. The people of the Archdiocese continue to be most generous in their support. In March, 2009, \$775,000 was sent to the National Religious Retirement Office. A big **“thank you”** to all the pastors and administrators for promoting this second collection and for the support offered to the Religious congregations in this time of their need.

## ***DIACONATE OFFICE***

### **ANNIVERSARIES**

The following deacons will be celebrating the **thirtieth** anniversary of their ordination to the diaconate on July 28, 2009:

<b>Deacon Michael Ascolese:</b>	Our Mother of Sorrows, Cincinnati
<b>Deacon Henry Baltes:</b>	Retired
<b>Deacon Henry Beck:</b>	Our Lady of the Rosary, Dayton
<b>Deacon Jonathan Borgerding:</b>	St. Denis, Versailles and Holy Family, Frenchtown
<b>Deacon Paul Kluener:</b>	St. James, White Oak
<b>Deacon Raphael Simmons:</b>	St. Joseph, Cincinnati
<b>Deacon John Wersching:</b>	Retired

We congratulate them and thank them for their service.

## **NDICE 2009 – JULY 19 - 22, 2009**

What is NDICE? It is the National Diaconate Institute for Continuing Education. For over 30 years it has provided members of the deacon community (husbands and wives) with an opportunity to continue their growth in knowledge and understanding, and perhaps even wisdom, as they spend a few days with other members of the deacon community from around the United States. For the last several years, we have been lucky enough to have this institute in our own backyard at Xavier University! This year's theme is *Scripture, the Foundation of Diakonia*. It is highly recommended that you plan on attending NDICE this year if at all possible! Six full scholarships have been awarded by the Office of the Diaconate – 2 for each region – randomly selected from those who attended the October and May Regional Meetings. Additional partial scholarships are also available based on the numbers who request them and the availability of the funds. This Institute will count toward your continuing formation requirements. Please see [www.ndice.org](http://www.ndice.org) for additional information.

## **VOCATION OFFICE**

### **ANDREW DINNERS**

Four Andrew Dinners have been scheduled in the Archdiocese later this year. The purpose of Andrew Dinners is to give pastors and priests a chance to bring young men, usually high school aged, from parishes and assignments to a dinner to meet the Archbishop and hear a bit about the potential for the priesthood. Our first Andrew Dinner in Sidney this past April brought 34 men together; it would be fantastic during this Year for Priests, to exceed that number at each of the upcoming dinners. The schedule is as follows:

October 14, 2009: Holy Redeemer, New Bremen  
October 21, 2009: St. Anthony, Dayton  
October 28, 2009: Our Lady of Lourdes, Cincinnati (Westwood)  
November 11, 2009: St. Andrew, Milford

While it is certainly preferable for priests to accompany the young men from the parish, it is not necessary. Further information will be forthcoming during the summer months, but for now, please select a date and location that is most convenient for your parish to attend. Many parishes in the northern part of the Archdiocese have religious education nights on Wednesdays. It is hoped that this might be a good alternative for the young men for just one night. If you have any questions, please contact the Vocation Office.

### **“CALL OF THE KING” CONFERENCE**

For priestly vocations to flourish within the Archdiocese of Cincinnati, there are two necessary elements: the example of good and holy priests joyfully living out their call and the prayers of the faithful storming the gates of heaven in response to Our Lord's command in Matthew 9:38: “So ask the master of the harvest to send out laborers for his harvest.” To this second end, the Vocation Office is once again hosting the **“Call of the King” Conference**, featuring Coadjutor Archbishop Dennis Schnurr, on Sunday, September 27, 2009 at Our Lady of the Holy Spirit Center in Norwood, and Sunday, October 11, 2009 at Holy Angels in Sidney. These conferences bring the faithful of the Archdiocese of Cincinnati together in prayer and formation and challenge them to take up the call to pray for their priests and for an increase in vocations to the

priesthood. Both conferences will be held from 7:00 – 8:30 p.m. This conference would be an ideal element for an adult faith formation program centered on the Year for Priests, as decreed by Pope Benedict XVI.

### **ARCHDIOCESAN STOLES**

For the last few years, the Vocation Office has given a stole to the men being ordained as a gift. One side of the stole has the crest of the Archdiocese of Cincinnati, and the other, a Celtic cross in honor of Mount St. Mary's Seminary. Priests who are interested in purchasing a stole may contact Blake at Meyer-Vogelpohl in Cincinnati at 513.241.1535 or Karen at Dayton Church Supply at 937.223.9778.

## **DEPARTMENT OF FINANCIAL SERVICES**

### ***FINANCE AND ACCOUNTING OFFICE***

#### **ANNUAL FINANCIAL REPORT**

The Annual Financial Report, which all parishes and consolidated schools **are required** to submit each year to the Finance Office, is available through the following link to the Documents page of the Finance Office on the Archdiocese's website:

[http://www.catholiccincinnati.org/index.php?option=com\\_content&task=view&id=70&Itemid=177](http://www.catholiccincinnati.org/index.php?option=com_content&task=view&id=70&Itemid=177).

**This year's due date is August 31, 2009.** Like last year, parishes and consolidated schools may email the completed Financial Report to [sburger@catholiccincinnati.org](mailto:sburger@catholiccincinnati.org). Also, please mail the required June 30, 2009 bank statement, its reconciliation with the Financial Report, and the certification signature sheet separately to Steve Burger in the Finance Office. Please note that it is the responsibility of the parishes and consolidated schools to submit complete and balanced reports. The Finance Office may return any report that is out-of-balance or incomplete. To ensure a balanced report and facilitate the annual reporting, parishes and consolidated schools should complete the Financial Report on a monthly basis or at least quarterly. Then, only one month will need to be reviewed in order to correct an end of the fiscal year out-of-balance report situation. If the report is only completed at the end of the year, the entire twelve months of activity will need to be reviewed to correct the out-of-balance report situation. **The Financial Report must be examined by either the Finance Committee of the Parish Pastoral Council or by a Certified Public Accounting Firm.**

In addition to submitting a Financial Report to the Finance Office, each year within three months after the end of the June 30 fiscal year, the pastor **must** publish a financial report to the members of the parish, including a separate report of the elementary school operations. These reports are to follow the general form of those submitted to the Finance Office, using at least the main categories of the approved chart of accounts. The report to the parishioners should contain the budget for the year reported, the actual experience, and the budget for the coming year. Thanks for your cooperation in completing the financial report on a timely basis. Please contact Steve Burger in the Finance Office with any questions.

## **LAY EMPLOYEES PENSION PLAN (LEPP) ELIGIBILITY**

Please be sure to check the quarterly pension report submitted to UMR, the LEPP third party administrator, to ensure that **only eligible employees** and their compensation are included on the report. An eligible employee is defined as “a lay employee employed in a permanent position on a full-time basis.” A full-time employee is an employee who, as designated on the personnel records of his/her employer, either (A) regularly works at least 20 hours per week for a normal work year, or (B) in the case of an employee who is a teacher, regularly works at least 12 class hours per week for a normal work year.

## **NEW STOCK DONATION PROCEDURES**

After careful research and consideration, the Archdiocese of Cincinnati has established a new stock donation procedure which will support the proper and timely execution of gifts of stock, while remaining in compliance with the Archbishop's Trusteeship. This new process covers all donations of shares of stock including physical certificates, electronic/dtc transfers, book entry transfers (i.e. P&G, Computershare) and mutual fund transfers. The new process will establish individual accounts for each location with Fifth Third Charitable Management Services Division. Each location will be assigned its own account number. Each location will instruct donors to transfer shares into their individual donation account. Once the shares are received, the location will be notified (preferably by email) by Fifth Third. This notice will specify the name and number of shares, the donor (if disclosed), the valuation date for the donation, and other key information. The shares will be sold within 48 business hours of receipt. After the standard settlement period of three to five business days, the location will receive confirmation of the deposit of the proceeds of the sale into the designated bank account. In order for Fifth Third to begin this new process, some basic set-up information is required. Please contact Annie Lipps by email at [alipps@catholiccincinnati.org](mailto:alipps@catholiccincinnati.org) or by phone at 513.421.3131x2853 if your location has not received the information form to be completed. Thank you to the many locations that have already returned the completed forms.

## **ARCHDIOCESAN WIDE PAYROLL**

Beginning July 1, 2009, employees who signed and submitted the Benefit Election and Compensation Redirection Agreement during spring open enrollment will have their health care and/or dental premiums funded through payroll on a pre-tax basis. In order to correctly process this benefit through payroll, please see the following for instructions depending on the manner in which each location submits payroll:

Phone, Fax or Email Submissions: When payroll is called, faxed or emailed in, each location must identify to their specialist which employees have signed up for the pre-tax benefit. Each location must specify the benefit (healthcare and/or dental) and the deduction amount for each employee to ensure the proper deduction code is used.

Internet Entry: Each location will find the pre-tax codes of Med125 for healthcare deductions and Den125PreTax for dental insurance available on the client level deduction list. The appropriate deduction code and amount will need to be added for each eligible employee.

Paycor for Windows/PC Product: Each location using the Paycor for Windows PC product will be contacted by their individual specialist with instructions on how to add the proper pre-tax deduction codes to their client level payroll. Each location will also receive instructions on how to add the pre-tax code and deduction amount to each eligible employee.

**Please note that only those employees that have signed and submitted the Benefit Election and Compensation Redirection Agreement during spring open enrollment are eligible for the pre-tax benefit.** Please carefully review your payroll to ensure that the proper codes only (Med125 for healthcare and Den125PreTax for dental insurance) are being used for these pre tax benefits. Please contact your Paycor specialist or Annie Lipps in the Finance Office with questions.

### **ARCHDIOCESE OF CINCINNATI CAFETERIA PLAN**

The first phase of the Cafeteria Plan will begin on July 1, 2009. Employees who have selected health care and dental premiums funded through payroll on a pre-tax basis have signed and submitted the Benefit Election and Compensation Redirection Agreement during the spring Open Enrollment. Paycor, our common payroll provider, will advise all locations regarding the processing of this benefit. During the next few weeks we will begin the communication process for the Flexible Spending and Dependent Care portion of the Cafeteria Plan that will begin January 1, 2010. A local firm, Chard Snyder, will be administering these plans. Pastors, parish administrators, principals, and business managers will be invited to attend educational sessions held throughout the Archdiocese to explain these programs. Letters with the locations and dates of the meetings will be forthcoming from the Finance Office during the summer. We encourage each location to be represented at one of these sessions. If there are any questions regarding these benefit meetings, please feel free to call Barb Walsh at the Finance Office at 513.421.3131x 6603.

### **HEALTH CARE CONTINUATION INFORMATION**

Every terminating employee covered under the Archdiocese of Cincinnati Health Care Anthem Plan should be given a letter describing the continuation of coverage options. Employees who voluntarily terminate employment are eligible for health care continuation up to six months at their own expense. Both early retirees and retirees 65 years or older who are eligible for health care continuation (See 2009 Health Care Newsletter) may elect continuous coverage at their own expense. These employees should receive a letter describing the health care continuation options. Employees who are involuntarily terminated may be eligible for the health care subsidy through the Federal Stimulus Act and State of Ohio coverage continuation requirements. These employees should be given a letter describing this option and forms for the subsidy application. Please call Barb Walsh in the Finance Office with questions or concerns about the letters and forms for terminating employees.

### **IRS 403(b) APPROVED VENDOR LIST REVISED**

The full list of Approved 403(b) Vendors was published in the April *Clergy Communications*. The June 2009 changes to the list are:

- The **addition** to the list is **North American Company for Life Insurance and Health.**

- The John Hancock products that may be offered are limited to **John Hancock Retirement Plan Services**.

This list will continue to be updated as new vendors sign the Acceptance Agreement or vendors are removed from the program. Please feel free to contact Barb Walsh in the Finance Office if you have any questions regarding this benefit.

### **ARCHDIOCESE OF CINCINNATI (AOC) WELLNESS PROGRAM**

In the March communication to Health Care Administrators and all eligible employees, the Finance Office announced the first phase of the Wellness Program. This initiative includes on-site biometric screenings by TriHealth Corporate Health for all employees and online Health Risk Assessments for those enrolled in the Anthem program. Administrators were encouraged to name a “Wellness Champion” for their location. Meetings with these individuals have been held throughout the archdiocese. The selection of dates for on-site screenings is in the process of being finalized. If your location has not scheduled a date for the screening, please contact Kristen Barlag at email [Kristen Barlag@trihealth.com](mailto:Kristen.Barlag@trihealth.com), phone 513.977.0026, or fax 513.791.7286. If there are any questions regarding this benefit, please feel free to call Barb Walsh at the Finance Office, 513.421.3131x6603.

## **PASTORAL SERVICES**

### ***OFFICE FOR ECUMENICAL AND INTERFAITH RELATIONS***

#### **OPPORTUNITY FOR TEEN INTERFAITH LEARNING**

Two years ago the Chicago interfaith activist Eboo Patel came to Xavier University and introduced his energetic mode of organizing interfaith youth for friendship and service. What came out of his visit was the formation of Metro Cincinnati Interfaith Youth under the organizing umbrella of the Metropolitan Area Religious Coalition of Cincinnati (MARCC). The Archdiocese of Cincinnati is an enthusiastic member of MARCC. Over the last two years, Metro Cincinnati Interfaith Youth has gathered twelve to twenty Christian, Jewish and Islamic youth for get-acquainted meetings and service projects. They have met at Christian, Muslim and Jewish houses of worship and done projects for local neighborhood organizations such as CAIN (Churches Active in Northside). Now MARCC is hoping for more local congregational participation. Currently, some Catholics from Xavier University are involved. If you have youth or youth ministers who might be interested in this project or if you would simply like to be put on the mailing list, contact MARCC at 513.721.4843 or write them at [marc@fuse.net](mailto:marc@fuse.net). The current program manager is Melynda Johnson. MARCC’s executive director is Margaret Fox.

#### **ECUMENICAL WAYS TO SAVE ENERGY & EDUCATE ABOUT CLIMATE CHANGE**

The Ohio Council of Churches is currently asking its member churches to check out the possibilities for energy savings at the website for Ohio Interfaith Power and Light: A Religious Response to Climate Change, [www.ohipl.org](http://www.ohipl.org). Sr. Paula Gonzalez is co-founder of this group. Past copies of newsletters as well as educational resources are available on the website.

## ***FAMILY LIFE OFFICE***

### **PROJECT RACHEL SUPPORT GROUP**

*Cincinnati Area*, beginning Monday, June 15, 2009 at 7:00 - 8:30 p.m. Please call Mary Anne at 513.421.3131x2620 for location and directions.

*Dayton Area*, beginning Wednesday, June 17, 2009 at 7:00 - 8:30 p.m. Please call Joy at 937.216.8718 for location and directions.

### ***MISSION OFFICE***

#### **THANKS FOR HOSTING YOUR MISSIONARY VISITOR!**

Your kindness and hospitality toward your visiting missionary is very much appreciated. Once the donations are collected for the MCP (Missionary Co-op Plan) they need to be sent promptly and addressed to the **Mission Office, 100 E. Eighth St., Cincinnati, Ohio, 45202**. So they can be properly recorded in the Mission Office for Vatican records, please **do not** send these collections to the Chancery or the missionary organization. The same holds true for **2008 Mission Sunday and Holy Childhood Association collections from your parish and school/PRS that are needed by the Mission Office before June 15, 2009** to be published in our annual Mission Sunday report in *The Catholic Telegraph* in October. Any questions please phone Melonise Knight at the Mission Office at 513.421.3131.

#### **CELEBRATE MARIAN FEASTS AND LEARN CAUSES OF MIGRATION IN MEXICO THIS DECEMBER**

Bishop Carmona Ortega, of the Puerto Escondido Diocese on the Pacific Coast of southern Mexico, invites us to visit and learn why many of his parishioners migrate to our area for a better life. He urges us to come between December 8 and 18, 2009 when many Marian feasts will be celebrated. Travel subsidies are available through the Mission Office. For details, contact Dr. Mike Gable at 513.421.3131 or email at [mgable@catholiccincinnati.org](mailto:mgable@catholiccincinnati.org).

#### **HAVE EXTRA MASS STIPENDS?**

The Mission Office knows a number of missionaries who are very grateful for Mass stipends to help support their ministries. You may send them to the Mission Office at 100 E. 8<sup>th</sup> Street, Cincinnati, Ohio, 45202.

#### **INVITE YOUNG FAMILIES AND RETIRED PARISHIONERS TO MISSION WORK**

There are a total of 200 Catholic organizations looking for volunteers, ages 18-75, for short or long-term mission efforts. Let the Mission Office offer advice, contacts, ideas and discernment to potential lay missionaries in your parish. Dr. Mike Gable would be happy to speak to your parishioners about these service options. **In your church bulletin, please let parishioners know they may contact the Mission Office for more assistance at [mission@catholiccincinnati.org](mailto:mission@catholiccincinnati.org) or 513.421.3131. Please invite them to check out [www.CNVS.org](http://www.CNVS.org) for these many mission/volunteer options!**

#### **PROMOTE THE WORLD MISSION ROSARY AND HOLY CHILDHOOD ASSOCIATION IN OCTOBER**

Let the Mission Office be a part of your October efforts to promote Mission Awareness and the World Mission Rosary. Also, let the Office promote the Holy Childhood Association (HCA) that

has been operating for more than a century providing opportunities for Catholic grade school children to support and learn about projects in mission dioceses that benefit children there. For more information, contact the Mission Office at [mission@catholiccincinnati.org](mailto:mission@catholiccincinnati.org) or 513.421.3131.

## **HOLY FATHER'S MISSION INTENTIONS**

### **June 2009**

**General:** That international attention towards the poorer countries may give rise to more concrete help, in particular to relieve them of the crushing burden of foreign debt.

**Mission:** That the particular Churches operating in regions marked by violence may be sustained by the love and concrete closeness of all the Catholics in the world.

### **July 2009**

**General:** That the Christians of the Middle East may live their faith in full freedom and be an instrument of peace and reconciliation.

**Mission:** That the Church may be the seed and nucleus of a humanity reconciled and reunited in God's one and only family, thanks to the testimony of all the faithful in every country in the world.

## ***PRIESTLY FORMATION OFFICE***

### **PREACHING INSTITUTE**

#### **Inspired by Paul: Forming A Community Of Disciples Through Sunday Preaching**

The Institute will be held on Monday, June 22 through Thursday, June 25, 2009 at the Athenaeum of Ohio/Mount St. Mary's Seminary in Cincinnati. For last-minute registration, contact the Worship Office.

### **INTRODUCTION OF "GOOD LEADERS, GOOD SHEPHERDS"**

Archbishop Pilarczyk will soon be writing the priests of the Archdiocese about a new on-going formation opportunity for priests, to invite them to an information session (one in Dayton, one in Cincinnati) on the afternoon of Tuesday, September 1. Sponsored by The Catholic Leadership Institute, [www.CatholicLeaders.org](http://www.CatholicLeaders.org), this outstanding program is currently underway in over 30 dioceses around the country; we are one of about 15 that will be starting the program soon. In the words of the Institute, the "curriculum for clergy was specifically designed to help Catholic priests minimize the frustration and energy spent on their administrative roles and to maximize the joy and time spent on the pastoral duties for which they were uniquely ordained." Please come and check it out on September 1.

### **JUNIOR CLERGY OVERNIGHT**

Monday and Tuesday, September 14 and 15, 2009, the ordination classes of 2006, 2007, 2008 and 2009 will meet at the Seminary.

### **AUTUMN RETREAT**

October 5 through 9, 2009 at the Jesuit Spiritual Center in Milford, Father Gene Hemrick, of the National Institute for the Renewal of the Priesthood, will direct our annual autumn retreat. More information will be coming in future issues of *Clergy Communications*. For the time being, please note the dates.

## **PARISH ADMINISTRATION WORKSHOP**

The Priestly Formation Office, in collaboration with the Parish Business Managers Association, will look at managing the parish office, administering parish finances, complying with labor laws, and building and property management on Thursday, October 29, 2009. The location will be announced at a later date.

## **STATEWIDE CONVOCATION OF PRIESTS**

Registration brochures for the November 5-6, 2009 Convocation will be mailed late this summer.

## **GOSPEL ACCORDING TO LUKE**

This year's presenter will be Doctor Bruce Malina. He will present in Cincinnati on November 11, 2009 and in Dayton on November 12, 2009.

## **REGIONAL FORUM FOR PASTORAL LEADERSHIP**

January 4 through 7, 2010, priests and lay ecclesial ministers from Michigan and Ohio will be gathering at Weber's Inn in Ann Arbor, for "Belonging Leads to Believing." Frank Donaldson of the Institute for School and Parish Development will provide participants with both hope and strategies for developing the faith life of their parishes. Please note the dates in your calendars.

## **PARISH PERSONNEL MANAGEMENT**

Mary Kessler will return to the Archdiocese January 13 and 14, 2010 to present her very helpful and important workshop for pastors, business managers, and others, in order to help them supervise those who staff our parishes. The program will be at Bergamo Center.

## ***WORSHIP OFFICE***

### **A CELEBRATION OF THE PAULINE YEAR**

A **Concert and Hymn Festival** will be held at the Cathedral of St. Peter in Chains in Cincinnati on Friday, June 26, 2009 at 7:30 p.m. Dr. Helmut J. Roehrig will be conducting. Selections from the Oratorio *St. Paul* by Mendelssohn, hymns for choir and congregation based on Pauline texts, and singers from all over the Archdiocese of Cincinnati will be featured. For additional information, or go to [www.catholiccincinnati.org/worship](http://www.catholiccincinnati.org/worship).

### **CLOSING OF THE YEAR OF ST. PAUL**

The closing of the Year of St. Paul is June 29, 2009. There will be an Archdiocesan celebration of Solemn Vespers with Archbishop Schnurr presiding at St. Paul Church, Englewood on Sunday, June 28 at 7:30 p.m. There is a flyer posted on the Worship Office website that you may wish to reproduce and place on your bulletin boards or in your bulletins. Also, the Worship Office will post the liturgy of Solemn Vespers for the Feast of Sts. Peter and Paul on the Worship Office website for your use. Please see [www.catholiccincinnati.org/worship](http://www.catholiccincinnati.org/worship).

## **UPCOMING SUMMER PROGRAMS**

**LAUDATE: Forming Youth for Music Ministry:** There is still time to register! This workshop will be a great experience for young persons who are musicians and interested in participating in music ministry in their parishes or high schools. The workshop will be

held at Bergamo Center, June 15 - 18, 2009 for students grades 8 - 12. Evening Prayer will be celebrated with participants, their families, pastors, parish staffs, and anyone who would like to attend on Thursday, June 18 at 5:00 p.m. at Queen of Apostles Chapel with a brief concert by the students to follow. Scholarships are still available. For more information, go to [www.catholiccincinnati.org/youthmin/laude](http://www.catholiccincinnati.org/youthmin/laude).

**Preaching Institute:** It's not too late to take advantage of this opportunity. Two of the best homileticians will provide wonderful insights about preaching. The workshop dates are June 22 - 25, 2009 at the Athenaeum of Ohio-Mount St. Mary's Seminary. Please see [www.catholiccincinnati.org/worship](http://www.catholiccincinnati.org/worship) for more information.

**RCIA in the Parish:** This workshop is designed to assist parishes in training new RCIA team members and coordinators. In order to make this workshop more financially feasible and time-friendly, the workshop has been shortened to a two-day experience, rather than three days. The workshop will be held August 6 and 7, 2009 at Bergamo Center, Dayton. Brochures were sent out earlier in the spring. For more information on registration, call Bergamo Center at 937.426.2363. For information regarding the content of the workshop, call Karen Kane at 513.421.3131 or Carolyn Stucke at 937.498.1192.

## ***OFFICE OF YOUTH & YOUNG ADULT MINISTRY (OYYAM)***

Please see the OYYAM home pages for more information on current activities

- Young Adult Ministry: [www.catholiccincinnati.org/yamin](http://www.catholiccincinnati.org/yamin).
- Youth Ministry: [www.catholiccincinnati.org/youthmin](http://www.catholiccincinnati.org/youthmin).

## **SALARY RECOMMENDATIONS FOR YOUTH MINISTRY LEADERS**

Pastors and youth ministers across the Archdiocese should have received in the mail salary recommendations for youth ministry leaders employed by parishes. If you did not receive this information, or if you have any questions or concerns, or if you wish to schedule an appointment to review certification status, contact your regional OYYAM.

**Check the OYYAM home pages (above) for more details and other upcoming events and services:**

- **Time to Schedule Fall “Will Our Kids Have Faith?” Presentations:** The presentation is most effective and reaches the most people when combined with a parent meeting related to sacramental preparation (e.g., First Eucharist, Confirmation, etc.). If you want to urge parents to get involved in their children's' faith formation, this is the program to do it.
- **Theology on Tap in your area?** One of the best ways to ignite young adult ministry in your area is to sponsor a Theology on Tap speaker series. Contact your regional OYYAM to learn how and to get started.
- **Multiply Your Ministry Course:** Sean Reynolds will be teaching a University of Dayton course scheduled for June 22 - July 3, 2009 on growing an engaged parish and recruiting, nurturing and managing volunteers. Contact your regional OYYAM for more details or visit U.D.'s website to register. Note: this course is for *all* pastoral ministers, not just youth ministers.

## DEPARTMENT OF EDUCATIONAL SERVICES

### *OFFICE OF EVANGELIZATION AND CATECHESIS*

#### **WHERE TWO OR THREE ARE GATHERED...**

Please see the infusion bulletin for Ordinary Time, June 7 - August 23, 2009 inserted with this mailing. Thank you.

#### **CATECHETICAL LEADERSHIP CONFERENCE 2009: MARK YOUR CALENDARS!**

**Lost in Transition, Found in Transformation:** How do we make sense of the changes that we are experiencing in both the culture and in the Church? What does the Gospel teach us about loss, letting go, and living into radical change? What are the implications for leaders of parishes for dealing with the tectonic shifts that are taking place around us?

Presenter: Jean Marie Hiesberger  
(consultant, author and ministry leadership trainer)  
October 22, 2009 from 9:00 a.m. – 3:00 p.m.  
Presidential Banquet Center, Kettering, OH

## DEPARTMENT OF COMMUNITY SERVICES

### *CATHOLIC SOCIAL ACTION OFFICE*

#### **JUSTFAITH INTRODUCTORY WORKSHOPS**

All are invited to a workshop presented by Jack Jezreel, the founder of the amazingly successful social justice, faith formation program, *JustFaith*. Jack is well known for his powerful and moving presentations on the Gospel's call to peace and justice. This will be a wonderful opportunity especially for parishioners who might be interested in participating in this program. Workshops will take place in two locations:

**In the Cincinnati area:** Wednesday, July 29, from 6:30 - 9:30 p.m. at Our Lord Christ the King Church (3223 Linwood Ave., Cincinnati, Ohio 45226)

**In the Dayton area:** Thursday, July 30, from 6:30 - 9:30 p.m. at St. Luke Church (1449 N. Fairfield Road, Beavercreek, 45432)

An RSVP to Catholic Social Action Office is requested, but not required: 513.421.3131x2660 (Cincinnati); 937.224.3026 (Dayton).

#### ***A Note about JustFaith:***

*JustFaith* is a thirty-week justice formation process with a focus on poverty. Meeting weekly, groups employ books, videos, lecture, discussion, prayer, retreats and hands-on experiences. The intent is to provide a tapestry of learning opportunities that emphasize and enliven the remarkable justice tradition of the Church. Participants are exposed to not only a substantive and demanding course of study, but are also afforded the privilege of becoming community with

other participants and sharing a journey of faith and compassion that is both life-giving and challenging. The program typically begins in the fall and runs through to spring. *JustFaith* can be, and typically is, facilitated by parishioners, meaning it does not create added responsibilities for parish or church staff. The program can also be adapted for use in other settings including diocesan-sponsored programs, small faith communities, and college campuses.

### **ARCHDIOCESAN CLIMATE CHANGE TASK FORCE**

The national Catholic Coalition on Climate Change, a project sponsored by the U.S. Conference of Catholic Bishops among other partners, has mailed a packet on “**The Catholic Climate Covenant and the St. Francis Pledge to Care for Creation and the Poor**” to every parish in the country. The resource encourages us to ask the challenging question: “Who’s under your Carbon Footprint?” With more energy consumption and waste, we’re leaving a bigger carbon footprint. Scientists tell us that means more climate change. Here and around the world, it is the poor who will be hit hardest with more droughts, floods, hunger and joblessness. The Coalition has also launched a fabulous new website: [www.catholicclimatecovenant.org](http://www.catholicclimatecovenant.org). Through this campaign, we are hoping that individuals, families and institutions will make the St. Francis Pledge by signing up on the website and committing to:

- **PRAY** and reflect on the duty to care for God’s Creation and protect the poor and vulnerable.
- **LEARN** about and educate others on the causes and moral dimensions of climate change.
- **ASSESS** how we, as individuals and in our families, parishes and other affiliations, contribute to climate change by our own energy use, consumption, waste, etc.
- **ACT** to change our choices and behaviors to reduce the ways we contribute to climate change.
- **ADVOCATE** for Catholic principles and priorities in climate change discussions and decisions, especially as they impact those who are poor and vulnerable.

**The Archdiocese of Cincinnati is an inaugural diocese** of this covenant. Archbishop Pilarczyk has authorized the creation of a Climate Change Task Force as part of the Archdiocesan Catholic Social Action Commission to offer guidance on how individual Catholics and churches can more effectively live out this covenant. A letter of endorsement by Archbishop Pilarczyk can also be viewed at the Coalition’s website. If anyone in your parish is interested in joining this task force, please contact Catholic Social Action.

*At a time of world food shortage, of financial turmoil, of old and new forms of poverty, of disturbing climate change, of violence and deprivation which force many to leave their homelands in search of a less precarious form of existence, of the ever-present threat of terrorism, of growing fears over the future, it is urgent to rediscover grounds for hope. Let no one draw back from this peaceful battle that has been launched by Christ’s Resurrection. Pope Benedict XVI, Urbi et Orbi, Easter 2009*

### **ENERGIZE YOUR PARISH’S SOCIAL JUSTICE EFFORTS!**

Want your parishioners to be concerned about social justice issues **AND** learn how to take action on them? Consider having someone from the Catholic Social Action Office offer a *Justice and Peace* course or a *Communities of Salt and Light* course at your parish or in your deanery. The

Office of Evangelization and Catechesis recognizes these courses for Catechist Certification, fulfilling the requirement of the “Justice and Peace” learning module. Archdiocesan teachers receive principal CEUs. Please contact Catholic Social Action for more information.

### **ST. MARTIN DEANERY RURAL LIFE CONFERENCE**

The Catholic Rural Life Conference of the St. Martin Deanery will meet on Monday, June 15, 2009 at 7:00 p.m. at St. Mary Church in Arnheim. All are welcome to attend. For more information, please contact Catholic Social Action.

### **SOME DATES TO REMEMBER...**

The sixth annual International Artisan Market featuring handcrafted goods from more than 20 developing nations will be held at Bergamo Center, Mount Saint John, 4400 Shakertown Road, Beavercreek, Saturday, December 5, 2009. All products are sourced from a nonprofit, 100% fair trade organization ensuring the artisans and farmers are treated fairly and with dignity and respect.

The fourth annual Catholic Relief Services’ Global Solidarity Conference will focus on environmental issues and our responsibility for Caring for God’s Creation. Save the date Saturday, February 27, 2010 at Kennedy Union at the University of Dayton.

## **DEPARTMENT OF STEWARDSHIP**

### **2009 CATHOLIC MINISTRIES APPEAL UPDATE**

The third direct mail letter, which is intended to conclude the Appeal season, was mailed to approximately 138,000 households on May 18, 2009. If your parish has not yet met its goal, PLEASE CONTINUE the Appeal with pulpit announcements, bulletin inserts, bulletin announcements of your progress toward goal, and continue thanking and asking parishioners for their participation. With your encouragement we can reach the overall goal of \$4 million for six regional ministries. Please remember that 100% of donations are used for these ministries; there is no administrative cost withheld from any gift. Thank you!

### **CMA MASSES OF THANKSGIVING**

Please share the following invitation in your parish bulletins and in your end-of-Mass announcements in June and July:

Please join Archbishop Daniel Pilarczyk for a Mass of Thanksgiving for the faithful who generously gave their time, talent and treasure towards the success of the 2009 Catholic Ministries Appeal. The Prayer Intentions he has received over the last several months will be offered at three Masses. See below for locations and times. A short cookies and punch reception will follow at each location.

July 19, 2009	11:00 a.m.	Cathedral of St. Peter in Chains
August 2, 2009	10:00 a.m.	Holy Redeemer Parish, New Bremen
August 9, 2009	12:00 noon	Ascension Parish, Dayton

No RSVP is necessary, but you may contact Michael Vanderburgh at 513.263.6658x2881 or [Michael@CatholicAppeal.info](mailto:Michael@CatholicAppeal.info) with any questions.

### **PARISH STEWARDSHIP**

Michael Vanderburgh and Brian Doyle are available for free consultation with any pastor who is interested in capital campaigns, planned giving, and new methods of engaging parishioners with their faith using “total stewardship” principles. Contact us today for resources, presentations or a beginning conversation.

### **2009 STEWARDSHIP CONFERENCE**

Approximately 40 people from the Archdiocese are joining hundreds of others for Our Sunday Visitor’s national stewardship conference **June 24-26, 2009** at the Hilton Cincinnati Netherland Plaza. There is still time to register! Call Our Sunday Visitor at 1.800.348.2886. Living lives of stewardship can be transformational for parishes and families, especially in these difficult economical times. **We encourage clergy and staff from ALL parishes and institutions to attend this excellent conference. The Stewardship Department will reimburse \$100.00 of the conference fee and \$100.00 of the hotel room expense for anyone who lives or works in the Archdiocese.** Reimbursement forms will be available at the conference.

## **MISCELLANEOUS**

**ST. FRANCIS BOOKSHOP** (8621 Winton Road, Cincinnati, OH 45231; 513.241.7304) is going out of business after almost 60 years of serving the people of the Archdiocese of Cincinnati. The Bookshop will close its doors in mid-July. On June 1, 2009, the Bookshop began its discount sale of all books, religious articles, statues, etc. [in-store only]. Watch *The Catholic Telegraph* for notices of increased discounts. Following your parish policies, please consider putting a notice in your Sunday bulletin or announcements.

### **MELCHISEDECH OPEN ANNUAL GOLF TOURNAMENT**

Save the date! The 45th Annual Melchisedech Open will be held on Monday, August 3, 2009 at the Pipe Stone Golf Club in Miamisburg, Ohio. Invitational letters and registration forms will be mailed in early June. All priests and deacons are welcome!

### **MISSIONARIES OF THE PRECIOUS BLOOD CLERGY GOLF TOURNAMENT**

Tuesday, June 23, 2009 at the Mercer County Elks. Golf: Pay at the Pro Shop; Dinner (for golfers and others) is \$10.00. Please send in your remittance no later than June 16, 2009. Make checks payable to Br. Gregory Frantz, C.P.P.S., St. Charles Center, Carthage, OH 45822.

**Please submit articles for the August *Clergy Communications*  
before July 24, 2009  
Thank You.**

*Clergy Communications* is a monthly publication of the Archdiocese of Cincinnati at  
100 East Eighth Street, Cincinnati, OH 45202 - Chancery Office. Tel: **513.421.3131**. Fax: **513-421-6225**. Website:  
[www.CatholicCincinnati.org](http://www.CatholicCincinnati.org). Email: [Communications@CatholicCincinnati.org](mailto:Communications@CatholicCincinnati.org).

## BULLETIN ANNOUNCEMENT SHEET

**REPORTING ABUSE IN THE ARCHDIOCESE OF CINCINNATI** - If you know someone who has been abused at any time by an agent of the Archdiocese of Cincinnati (priest, deacon, employee or volunteer), the Archdiocese urges you to contact Sister Mary Garke, the Victims' Assistance Coordinator of the Archdiocese of Cincinnati, at **513.421.3131** or **1.800.686.2724** as well as the victim's secular legal authorities.

**REPORTING FINANCIAL MISCONDUCT** - In a spirit of good stewardship, the Archdiocese of Cincinnati has instituted a financial misconduct hotline to allow employees, volunteers, vendors and other interested parties to report what they believe to be financial misconduct at any level – parish, deanery or archdiocese. As an additional safeguard, the hotline is administered by an independent third-party company, EthicsPoint. You may report a concern on this hotline either by calling one of EthicsPoint's trained specialists at 1.866.294.5256 or by visiting the website [www.ethicspoint.com](http://www.ethicspoint.com). There is also a link on the archdiocesan website, [www.CatholicCincinnati.org](http://www.CatholicCincinnati.org), under the label "To Report Financial Misconduct."

### **WOMEN AND SPIRIT: CATHOLIC SISTERS IN AMERICA**

Mark your summer calendar now to visit the *Women and Spirit: Catholic Sisters in America* exhibit now open at the Cincinnati Museum Center (old Union Terminal). This national traveling exhibit chronicles the extensive history and impact Sisters have had on American society. A truly inspirational and uplifting event, the exhibit runs through August 31, 2009. Admission is \$8 for adults and \$7 for seniors. Call 513.287.7021 for group rates.

### **CMA MASSES OF THANKSGIVING**

Please join Archbishop Daniel Pilarczyk for a Mass of Thanksgiving for the faithful who generously gave their time, talent and treasure towards the success of the 2009 Catholic Ministries Appeal. The Prayer Intentions he has received over the last several months will be offered at three Masses. The locations and times are

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