

**APPLICATION FOR LEVEL ONE CERTIFICATION AS A  
ELEMENTARY CATHOLIC SCHOOL PRINCIPAL  
IN THE ARCHDIOCESE OF CINCINNATI**

NAME \_\_\_\_\_  
*(Last) (First) (Middle Initial)*

HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

DAYTIME PHONE NUMBER \_\_\_\_\_

I HAVE SERVED FOR \_\_\_\_\_ YEARS AS A CATHOLIC SCHOOL PRINCIPAL/ASSISTANT PRINCIPAL

I AM CURRENTLY SERVING AT

SCHOOL NAME \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_

DATE OF APPLICATION \_\_\_\_\_

I PARTICIPATE WEEKLY IN SUNDAY LITURGY AND AM A CATHOLIC IN FULL COMMUNION WITH THE CATHOLIC CHURCH. *(PARTICIPATING IN SUNDAY LITURGY AND BEING A CATHOLIC IN FULL COMMUNION WITH THE CATHOLIC CHURCH ARE PREREQUISITES.)*

\_\_\_\_\_  
SIGNATURE OF APPLICANT

PLEASE INCLUDE A CHECK FOR \$5.00 MADE PAYABLE TO THE OFFICE OF EVANGELIZATION AND CATECHESIS AND MAIL TO YOUR REGIONAL OFFICE:

100 EAST EIGHTH STREET  
CINCINNATI, OH 45202

266 BAINBRIDGE ST  
DAYTON, OH 45402

119 EAST WATER STREET  
SIDNEY, OH 45365

**DO NOT WRITE IN THIS SPACE**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Regional Director)

Expiration Date: \_\_\_\_\_

DESCRIPTION	Location, Instructor or Facilitator, Method (Live, Video, Internet)	DATE
Basic Beliefs (5 hour Course)		
Introduction to Scripture (5 hour Course)		
The Prayer workshop		
Basic Liturgical Practices workshop		
Orientation to school-related Archdiocesan policies and guidelines for Religious Education		
Introduction to the certification processes of the Archdiocese of Cincinnati/OEC		
Introduction to curriculum development for catechesis and the implementation of the Archdiocesan graded course of study for religion.		
Training on meaningful articulation of Catholic Identity goals within contemporary culture		
Minimum of one year experience as a Catholic Elementary School Principal and currently serving as a Catholic Elementary School Principal		
One personal spiritual growth experience		