

- ◆ Technology Budget/Financing. Include budget figures (even if “ballpark”). Reference to general funding sources/information is insufficient.
- ◆ Assessment & Evaluation strategies (how will you monitor, assess progress, evaluate effectiveness of technology implementation into the curriculum, professional development, etc.) (Timeline/checklist with commentary?)
- ◆ Some schools include a spreadsheet of software / Internet sites used with each grade level. This is not required, but if you have such a document, it is good to include, or to list as a goal. The Archdiocese of Cincinnati Guidelines for Implementation of ISTE and State of Ohio Technology Standards and Competencies, and the Appendices may be included as appendices to your tech plan. Reference those in the school’s technology plan.
<http://www.catholiccincinnati.org/schools/technology.htm>
 Students and teachers should be accomplishing (or teachers, IPDP-ing) those skills.

National Technology Standards for Administrators, Teachers, Students are found on the International Society for Technology in Education (ISTE) website:
<http://www.iste.org>

Before submitting the plan to the archdiocese, please review this checklist from the SLD (Schools and Libraries Division of the Universal Service Organization), which administers E-Rate:

To qualify as an approved Technology Plan for a Universal Service discount, the plan must meet the following five criteria that are core elements of successful school and library technology initiatives:

1. The plan must establish clear goals and a realistic strategy for using telecommunications and information technology **to improve education or library services;**
2. The plan must have a **clear professional development strategy** to ensure that staff know how to use these new technologies to improve education or library services;
3. The plan must include an **assessment of** the telecommunication **services**, hardware, software, and other services that will be **needed to improve education** or library services;
4. The plan must provide for a sufficient budget to acquire and support the non-discounted elements of the plan: the hardware, software, professional development, and other services that will be needed to implement the strategy; (note: **be specific with budget**/ballpark figure -- not just sources of

