

# Assessment Tool of the Liturgical Life of the Parish for Parish Worship Commissions

Ongoing reflection and evaluation of worship is an important role of Parish Worship Commissions. With the implementation of the *General Instruction of the Roman Missal 2002* (GIRM) and the recent publication of other liturgical documents such as *Eucharistia de Ecclesia* and *Redemptionis Sacramentum* (RS), the Worship Office is providing an assessment tool to assist parish worship commissions in reflecting upon the liturgical life of the parish.

This tool is meant to be used over a long period of time. It is envisioned that a worship commission might take one portion of the assessment tool and spend some time looking carefully at parish liturgical practice, generating goals, and then developing strategies to achieve those goals. For example, a parish worship commission might choose to consider the section on the assembly. The worship commission could discuss at length the questions regarding the assembly; review liturgical documentation; even read articles or books about the assembly. After study and careful consideration of the various issues, the commission then could establish some goals and strategies and begin to work towards achieving those goals.

This tool is always meant to be used in concert with the documents of the liturgy and with other sources that will help a commission to more fully understand the nature of the various parts of the liturgy that is being assessed. It is never meant to be used simply as a checklist of "do's and don't's." For the Church says, "A merely external observation of norms would obviously be contrary to the nature of the sacred Liturgy, in which Christ himself wishes to gather his Church, so that together with himself she will be 'one body and one spirit.' For this reason, external action must be illuminated by faith and charity which unite us with Christ and with one another and engender love for the poor and the abandoned." (RS, no. 5) The goal of the assessment tool is to provide a basis for discussion regarding the liturgical practices of your parish so that worship may become more and more a foretaste of the heavenly banquet in which we are no longer strangers and silent spectators, but a people fully and consciously aware of what we are doing, and "formed day by day into an ever more perfect unity with God and with each other, so that finally God may be all in all." (CSL, no. 48)

It is with great hope that parish worship commissions will be conduits through which good liturgical practice and catechesis flows. The liturgy must always engender in each of us a greater love of the Lord and a readiness to live gospel lives. Hopefully, parish worship commissions will use this assessment tool to continue to work towards providing worship that has the power to transform the hearts and minds of God's holy people through offering hospitable welcome, reverent and intentional ministers, enthusiastic singing, and full and conscious participation by the faithful.

May God bless your continued efforts in renewing the liturgical life of your parish.

## Documents to be used in conjunction with this assessment tool:

BLS	<i>Built of Living Stones</i>
CIC	<i>Code of Canon Law</i>
CSL	<i>Constitution on the Sacred Liturgy</i>
GILH	<i>General Instruction of the Liturgy of the Hours</i>
GIRM	<i>General Instruction of the Roman Missal</i>
GNLY	<i>General Norms for the Liturgical Year and Calendar</i>
LTM	<i>Liturgical Music Today</i>
MCW	<i>Music in Catholic Worship</i>
NDRHC	<i>Norms for the Distribution and Reception of Holy Communion Under Both Kinds in the Dioceses of the United States of America</i>
OCF	<i>Order of Christian Funerals</i>
PCS	<i>Pastoral Care of the Sick</i>
RBapC	<i>Rite of Baptism for Children (GI – General Introduction)</i>
RCIA	<i>Rite of Christian Initiation of Adults</i>
RConf	<i>Rite of Confirmation</i>
RMarr	<i>Rite of Marriage</i>
RS	<i>Redemptionis Sacramentum: Instruction on the Eucharist</i>

## I. Preparations Before Mass

<b>A. Environment</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. The number of Masses scheduled is based on need; therefore, each Sunday Mass has at least 50% of the church filled.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The Lectionary, Gospel Book, and Sacramentary are in good condition, worthy and dignified for liturgical celebration. (GIRM, no. 349)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The vessels for Eucharist are of good quality, made for liturgical use, not easily broken, and blessed before use. (GIRM, 329; RS, no. 117 & 118) <i>(Note: Glass vessels that are artistically made and solely for use in the liturgy, and not easily broken are appropriate for liturgical use.)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The liturgical vesture is of good quality and worn appropriately. (GIRM, nos. 335 - 347; RS, no.122-128)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The Blessed Sacrament is reserved in a chapel that is noble, prominent, and suitable for prayer in accord with the norms of the local bishop. (GIRM, nos. 314 - 316; RS, no. 130)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The liturgical environment is clean and well cared for. (GIRM, nos 289, 292, 293)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The liturgical environment is enhanced by appropriate decoration in the sanctuary area, the assembly area, and even outside the church building. (GIRM, nos. 289, 292, 293; see also BLS nos. 122 - 129)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The lighting and sound systems are adequate and fully functional. (BLS, nos. 221-225; 228-233)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The ambo, altar, baptismal font, and presider's chair are designed and placed appropriately. (GIRM, nos. 288 -318; BLS, nos. 56 - 69)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. There are enough programs/hymnals for all members of the assembly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. The bread and wine used for Eucharist truly have the appearance of food and are made of appropriate material. (GIRM, nos. 320 - 322; RS, no. 48)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Enough bread and wine is prepared for the faithful to receive Communion consecrated at that Mass. (GIRM, 85; RS, no. 49)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>A. Environment (continued)</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
13. There is an atmosphere of prayer created before Mass. (GIRM, no. 45)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. The configuration of the church invites full, active, and conscious participation of the faithful, conveys the image of the gathered assembly, and facilitates the liturgical action. (GIRM, nos. 288 & 294; BLS, nos. 49 - 53)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. The church is fully accessible to those with special needs. (BLS, no. 42)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>B. Assembly</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. Through liturgical catechesis, the assembly has become conscious that they are a chosen race, a royal priesthood, a holy people God has made God's own. (CSL, no. 14; RS, no.36)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Through liturgical catechesis, the assembly is aware that by virtue of their baptism it is their right and duty to participate in liturgical celebrations. (CSL, no. 14; RS, no. 37)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Through liturgical catechesis, the assembly understands that they are called to offer themselves as a living and holy sacrifice of praise through prayer and worship. (RS, no. 37)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Through liturgical catechesis, the assembly sees their participation in the Eucharist as not only sharing in a meal, but also a sharing in the sacrifice of Christ. (RS, no. 38)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The faithful are encouraged to participate in the liturgy through acclamations, responses, psalmody, antiphons, and canticles, as well as actions or movements and gestures. (CSL, no. 30; RS, no. 39)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The assembly willingly participates by actively listening, singing wholeheartedly, and being present to the action of the liturgy. (CSL, nos. 14 & 30)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The assembly appreciates that active participation includes a participation in sacred silence. (GIRM, no. 45; RS, no. 39)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>B. Assembly (continued)</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
8. The liturgy is properly adapted to the needs of the faithful, with respect to cultural and ethnic traditions. (CSL, nos. 37 – 40; RS, no. 39)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The faithful understand the importance of their role as members of the assembly; that they are not there “as strangers or silent spectators”, but through a good understanding of the rites and prayers they take part in the liturgy conscious of what they are doing, with devotion and full involvement. (CSL, no. 48)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Efforts have been made to instill in the faithful that sense of deep wonder before the greatness of the mystery of faith that is the Eucharist. (RS, no. 40)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>C. Ministries</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. Liturgical ministries appropriate to the laity (e.g., lectors, music ministry, extraordinary ministers of Holy Communion, hospitality ministers, altar servers) are distributed among a number of trained liturgical lay ministers. (GIRM, no. 97; RS, no. 43)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The liturgical ministers reflect the assembly in age, gender, and ethnic background.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Liturgical ministers exercise only one ministry at a given liturgy. (CSL, no. 28; RS, no. 44)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. All liturgical ministers have received liturgical formation and are properly trained to perform their ministry. (CSL, no. 29; RS, no. 46)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Liturgical ministers are “deeply imbued with the spirit of the liturgy,” and perform their office with “sincere devotion and decorum demanded by so exalted a ministry.” (CSL, no. 29)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. There is a sense of prayer and reverence among the liturgical ministers, as well as the assembly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. By exercising their ministry, liturgical ministers enhance the full and active participation of the faithful, each in their own way.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>C. Ministries (continued)</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
8. The priest (and deacon) are imbued with the spirit of the liturgy and exercise their liturgical role with sincere decorum and devotion. (CSL, nos. 14 & 17)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The priest (and deacons) strive to deepen their own liturgical knowledge and ability. (CSL, nos. 16 & 17; RS, no. 33)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>D. Music</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. The liturgical music is suitable sacred music. (RS, no. 57)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Appropriate liturgical music is provided for: (CSL, no. 112; GIRM, no. 40; MCW, nos. 23 & 31)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Entrance Procession</li> <li>• Glory to God</li> <li>• Responsorial Psalm</li> <li>• Gospel Acclamation</li> <li>• Eucharistic Acclamations</li> <li>• Lamb of God</li> <li>• Communion Procession</li> </ul>			
3. The liturgical music serves the liturgical year. (MCW, no. 19)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The liturgical music is accessible to the assembly gathered. (MCW, no. 40)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The parish musician has a plan to add/develop a repertoire of solid liturgical music. (MCW, no. 27)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The music is performed competently. (MCW, no. 37)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The choir understands their role as ministers who support the assembly's singing. (MCW, no. 36)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. There is a clearly visible, well-prepared cantor. (MCW, no. 35)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**D. Music (continued)**

Yes    No    Sometimes

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|-----|--|--------------------------|--------------------------|--------------------------|
| 9.  | The liturgical music lifts the hearts of the faithful to offer praise and thanksgiving to God. (GIRM, no. 39)                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. | The liturgical music repertoire of the parish reflects the variety of styles and forms that enrich church music today. (MCW, no. 28) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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**II. The Proper Celebration of the Mass**

**A. Introductory Rites**

Yes    No    Sometimes

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|----|---|--------------------------|--------------------------|--------------------------|
| 1. | The rites preceding the Liturgy of the Word introduces, gathers, and prepares the assembly for the celebration of the liturgy. (GIRM, no. 46)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. | The entrance procession begins at the back of the church and includes at least the crossbearer, two acolytes, lectors, and presiding minister. (GIRM, nos. 120 & 171)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | The entrance procession is carried out in a dignified manner.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. | The introductory rites normally include:<br>(GIRM, no. 46) <ul style="list-style-type: none"><li>• Entrance Hymn or Antiphon</li><li>• Greeting</li><li>• Act of Penitence or Sprinkling Rite</li><li>• Gloria (as required)</li><li>• Opening Prayer (or collect).</li></ul> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. | The entrance rite is balanced musically in relationship to the other parts of the liturgy.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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## B. Liturgy of the Word

Yes   No   Sometimes

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|-----|--|--------------------------|--------------------------|--------------------------|
| 1.  | The readings are proclaimed at the ambo and follow the prescribed norms for the day. (GIRM nos. 57 - 60; RS, nos. 61- 63)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2.  | The lectors are well-prepared and read with expression.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.  | There are two lectors who proclaim the first two readings.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.  | A deacon or priest proclaims the Gospel. (GIRM, no. 59)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.  | The assembly actively listens to the Word being proclaimed.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6.  | There is significant time for prayerful silence after each reading and the homily. (GIRM, no. 56; RS, no. 39)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7.  | The responsorial psalm is sung at the ambo by the psalmist (cantor). (GIRM, no. 61)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8.  | If a Gospel book is used, there is a gospel procession to the ambo while the gospel acclamation is being sung. (GIRM, no. 132 - 133)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.  | The homily provides nourishment for the Christian life of the faithful and is rooted in the readings, or the liturgy or the feast being celebrated. (GIRM, no. 65; RS, no. 67) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. | The homily is proclaimed by an ordained minister who has the faculty to preach. (GIRM, no. 66; RS, no. 64-66)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. | Laypersons, including seminarians, do not proclaim the homily. (GIRM, no. 66; RS, no. 64-66)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. | The Creed is the duly approved liturgical texts. GIRM, no. 67; RS, no. 69)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. | The General Intercessions are general in nature, include timely issues of the day, and are appropriate in content. (GIRM, nos. 69 & 70)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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C. The Liturgy of the Eucharist	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. The bread, wine, and collection are brought forward at the same time by members of the assembly (other than the ushers). (GIRM, no. 73)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Wine is poured into cups at the Preparation of Gifts. (Never after consecration) (RS, no. 106)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The Eucharistic Acclamations (Holy, Holy; Memorial Accl.; Amen) are sung well by the assembly. (GIRM, nos. 79b, 148, 151)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The celebrant/presider prays the Eucharistic Prayer in a manner which engages the assembly in the prayer. (GIRM, no. 78)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The sign of peace is given by the assembly to those nearest them. (GIRM, 82; RS, no. 72)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The bread used for Mass looks like bread, and the faithful share in some of the large host/bread broken by the celebrant. (RS, no. 49)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The breaking of the bread is carried out reverently and understood to signify that though the faithful are many, they are made one in Christ. (GIRM, no. 83; RS, no. 74)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Hosts for Communion are consecrated at the Mass being celebrated, and extra hosts are not taken from the tabernacle unless absolutely necessary. (GIRM, no. 85; RS, no. 89)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The Extraordinary Ministers of Holy Communion are well-prepared and use the proper ritual words for distribution of Holy Communion. (NDRHC, nos. 28, 41, & 43)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Given the size of the assembly, there are enough ministers of Holy Communion at each Sunday Mass. (NDRHC, no. 27 & 30)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Both species (bread and wine) are offered to the assembly. (GIRM, no. 281, NDRHC, no. 20 & 21)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Most members of the assembly receive from the cup.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Any hosts that are not consumed are reserved in the tabernacle immediately following Communion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Any of the Precious Blood remaining is immediately consumed and not disposed of in the sacrarium. (GIRM, no. 163; NDRHC, nos. 52 & 55; RS, no. 107)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>C. The Liturgy of the Eucharist (continued)</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
15. Communion vessels are purified after Communion or immediately following Mass. (NDRHC, no. 53)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. After Communion, there is a period of silent prayer or a hymn of praise is sung by everyone. (GIRM, no. 89; RS, no. 88)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. The prayer after Communion concludes the entire Communion Rite. (GIRM, 89; RS, no.88)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>D. Concluding Rite</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. Announcements are made after the prayer after Communion and apart from the Ambo. (GIRM, no. 90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The blessing is given in a reverent and intentional manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The assembly is dismissed with a sense of mission.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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### **III. Sacramental Celebrations of the Parish**

<b>A. Rite of Christian Initiation of Adults</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. There is an RCIA process in the parish. (CSL, nos. 64 – 66)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The process includes an ongoing (year round) pre-catechumenate. (RCIA, nos. 7.1 & 36-37)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The process includes an ongoing (year round) catechumenate. (RCIA, no. 75 and NS, no. 6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. There are a few dates each year for celebration of the Rite of Acceptance into the Order of the Catechumenate. (RCIA, no. 18.3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A. Rite of Christian Initiation of Adults (continued)	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
5. There are members of the parish (priest, deacon, lay) trained to serve on the RCIA team. (RCIA, nos. 9-16)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The various rites take place in the midst of the Sunday liturgical assembly: (RCIA, no. 9)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Rite of Acceptance and/or Rite of Welcome (RCIA no. 45 &amp; 412)</li> <li>• Dismissal of catechumens at Sunday and Holy Day Masses (RCIA, no. 83.2)</li> <li>• Dismissal of catechumens at school Mass if catechumens are present (RCIA no. 83.2)</li> <li>• Rite of Sending to the Rite of Election (RCIA, no. 107)</li> <li>• The Scrutinies on the 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Sundays of Lent (RCIA, no. 146)</li> <li>• The Presentation of the Creed and Lord's Prayer (RCIA, no. 157 &amp; 178)</li> <li>• The Easter Vigil (RCIA, no. 207)</li> </ul>			
7. The entire church space is used well in celebrating the rites.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Processions</li> <li>• Placement of catechumens/candidates in the midst of the assembly</li> </ul>			
8. The parish musician is involved in preparation of the rites and is developing a repertoire of ritual music for the assembly for these rites. (See various major rituals)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The parish community receives ongoing catechesis regarding their role in the initiation of those seeking to come to the Church. (RCIA, no. 9)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Children of catechetical age in need of baptism or being received into the full communion of the Church are formed through the process of RCIA. (RCIA, no. 252)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Children of catechetical age in the RCIA celebrate the rites with the adults.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Children of catechetical age receive all three sacraments of initiation (baptism, confirmation, and First Communion) at the Easter Vigil. (NS, no. 18 CIC, c.852)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. The font allows for baptism by immersion for adults and children. (RCIA, no. 213; NS, no. 17)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>B. Rite of Infant Baptism</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. The celebration of baptism takes place at Sunday Mass at least several times during the year. (RBapC, no. 9)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Baptism is celebrated only once on a given day. (RBapC.GI, no. 27)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The processional nature of the Rite of Baptism is respected. (RBapC, no. 26)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. There are persons from the parish who can assist with the flow of the rite. (RBapC, no. 15)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. There are lectors and musicians to assist in the celebration when Baptism is celebrated apart from Mass. (RBapC.GI, no. 7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. There is a team of parishioners and parish staff to prepare parents for the baptism of their children. (RBapC.GI, no. 7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. There is an opportunity to meet with the parents soon after the baptism of their infant for some mystagogical reflection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The font allows for the possibility of baptism by immersion. (BLS, no. 69.2; RBapC GI, no. 22)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Families are encouraged to have their children baptized by immersion. (CIC, no. 854; see also RCIA, NS, no. 17 “baptism by immersion is the fuller sign...”)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>C. First Communion</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. Respecting its nature as a sacrament of initiation, First Communion takes place within the midst of the Sunday Assembly during the Easter season. (RS, no. 87)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. First Communion is preceded by the Sacrament of First Penance. (RS, no. 87)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. First communicants receive Communion from the priest. (He may be assisted by the deacon or another minister with the cup. (RS, no. 87)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. First Communion always takes place during the celebration of Mass. (RS, no. 87)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**C. First Communion (continued)****Yes   No   Sometimes**

- |    |  |                          |                          |                          |
|----|--|--------------------------|--------------------------|--------------------------|
| 5. | Because of the close link of this sacrament to Baptism, the sprinkling rite and/or renewal of baptismal promises are used at the celebration.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. | The candidates for First Communion have received liturgical catechesis and are ready to take their place as full, conscious, and active participants of the Sunday assembly.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. | Liturgical ministers for the celebration are taken from those who have been trained to perform their specific ministry (i.e. lectors, extraordinary ministers, hospitality ministers etc.) These ministers are not the first communicants themselves. (SC, no. 28) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. | There is an opportunity for some mystagogical reflection with both First Communicants and their parents soon after the celebration.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. | Liturgical catechesis for the whole parish has prepared the parishioners to appreciate the true nature of this celebration as a sacrament of initiation. (CSL, no. 19 & 59)  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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**D. Rite of Confirmation****Yes   No   Sometimes**

- |    |  |                          |                          |                          |
|----|--|--------------------------|--------------------------|--------------------------|
| 1. | Confirmation is celebrated in a way that invites/involves the parish community. (RConf, no. 4)   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. | The Sacred Chrism is displayed in a place of honor in the Sanctuary For the ritual celebration.  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | Liturgical ministers for the celebration are taken from those who have been trained to perform their specific ministry (i.e. lectors, extraordinary ministers, hospitality ministers etc.) These ministers are not the confirmandi themselves. (CSL, no. 28) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. | There is an opportunity for some mystagogical reflection with the confirmandi and their sponsors soon after the celebration.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. | Liturgical catechesis for the whole parish has prepared parishioners to appreciate the true nature of this celebration as a sacrament of initiation. (CSL, nos. 19 & 59; see also Pope Paul VI Apostolic Constitution of the Sacrament of Confirmation)      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## D. Rite of Confirmation (continued)

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<b>E. Rite of Marriage</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Sometimes</u></b>
1. Appropriate decisions are made with regard to celebration of the Rite of Marriage within Mass or outside of Mass. (RMarr, no. 8)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. There are liturgical ministers from the parish prepared to fulfill the role of: (CSL, no. 28; see rubrics of RMarr) <ul style="list-style-type: none"><li>• cantor</li><li>• lector(s)/musician</li><li>• usher/greeter</li><li>• extraordinary ministers of Holy Communion (at Mass)</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Steps have been taken to encourage the full, conscious and active participation of the assembly gathered for the wedding celebration. (CSL, no. 14 & 82)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The liturgical music serves the rite and is appropriate for liturgy. (MCW, no. 23)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The parish liturgical musician is involved in the decision making process with regard to music. (MCW, no. 82)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The liturgical season is taken into consideration in preparing the liturgy. (RMarr, no. 11)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. There is an opportunity for some mystagogical reflection soon after the rite is celebrated.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>F. Order of Christian Funerals</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Sometimes</u></b>
1. There is a bereavement committee trained to assist the family of the deceased in preparing the Funeral liturgy. (OCF, no. 9 & 17)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F. Order of Christian Funerals (continued)	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
2. The parish liturgical musician has consciously made an effort to develop a repertoire of music familiar to the parish that will serve the needs of the <i>Order of Christian Funerals</i> . (OCF, nos. 30-33; MCW, no. 23 & 83)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The various times for prayer are provided by the appropriate parish minister needed in each situation: (OCF, no. 50)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Prayers for the dying</li> <li>• Gathering in the presence of the body</li> <li>• Vigil</li> <li>• Morning Prayer/Evening Prayer</li> <li>• Transfer of the Body to the Church/Place of Committal</li> <li>• The Funeral Mass</li> <li>• The Committal</li> </ul>			
4. There are liturgical ministers from the parish to perform the various ministries needed at the Vigil: (OCF, no. 15 & 64)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Leader of prayer</li> <li>• Lector</li> <li>• Cantor/Leader of Song</li> </ul>			
5. There are liturgical ministers from the parish to perform the various ministries needed at the Funeral Mass: (OCF, no. 15 & 150)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Ushers/greeters</li> <li>• Cantor/Musician (no. 153)</li> <li>• Lector</li> <li>• Extraordinary Ministers of Holy Communion</li> </ul>			
6. Liturgical catechesis has been provided to the entire parish community concerning the nature and celebration of the <i>Order of Christian Funerals</i> . (CSL, no. 19 & 59)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. The liturgical music serves the rite and is appropriate for use in the liturgy. (OCF, no. 30)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The liturgical signs and symbols used affirm Christian belief and hope in the paschal mystery. (OCF, no. 21)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## F. Order of Christian Funerals (continued)

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## G. The Rite of Penance Yes   No   Sometimes

1. Chapter 1, The Rite for Individual Penitents      

- A chapel is properly appointed for individual penitents. (BLS, no. 104 & 105)
- The penitent has the option to choose either face-to-face or anonymous confession. (BLS, no. 103; CIC, 964)
- The opportunity for individual confession is regularly scheduled and clearly published. (RPen, no. 13)
- There is a bible available for the proclamation of Scriptures during the celebration.

2. Chapter 2, The Rite for Several Penitents with Individual Absolution      

- There are regularly scheduled times for the communal celebration of the Rite of Penance (especially during Advent, Lent, and for First Reconciliation).
- The service is prepared in harmony with the Rite (Chapter II) and the liturgical season. (RPen, no. 13)
- Liturgical music is carefully chosen to enhance the rite and the communal nature of this celebration. (MCW, no. 81; LMT, no. 27)
- There are properly trained lectors to proclaim the various scripture readings and litanies.
- There are enough confessors to assist so that the rite can be celebrated by all gathered. (RPen, no. 22)

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## H. Communal Anointing of the Sick Yes   No   Sometimes

1. There is an opportunity for the communal anointing of the sick at the appropriate times of the year. (PCS, nos. 131-134)      

- At a regularly scheduled Sunday Mass
- At a time apart from Sunday Mass (i.e. weekday, school, special celebrations)

<b>H. Communal Anointing of the Sick (continued)</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
2. Liturgical catechesis is provided for the parishioners to understand the nature of the rite and to help them discern their appropriate participation in the sacrament. (CSL, no. 19 & 59)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Liturgical music is carefully chosen to enhance the rite.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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#### IV. Other Liturgical Celebrations and Considerations

<b>A. Liturgy of the Hours</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. There is an opportunity for the celebration of Morning Prayer with some regularity to serve the needs of the parish. (GILH, nos. 1, 9, & 21)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. There is an opportunity for the celebration of Evening Prayer with some regularity to serve the needs of the parish. (GILH, nos. 1, 9, 21, & 37)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Liturgical ministers are present to lead the celebration: (GILH, nos. 253-261)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Leader of prayer</li> <li>• Lector</li> <li>• Cantor/Musician</li> <li>• Greeters (if necessary)</li> </ul>			
4. Catechesis for the Liturgy of the Hours is ongoing to invite parishioners to develop an understanding and appreciation for the nature of this liturgical prayer.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. There is an effort made by the liturgical music minister to develop repertoire that will serve the unique needs of this liturgical prayer. (LMT, nos. 34-45)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>B. Devotional Prayer</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. The Reservation Chapel of the Blessed Sacrament is available to parishioners. (BLS, no. 71)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The <i>Rite of Exposition</i> is celebrated at sometime each year. (RS, no. 139)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. When the <i>Rite of Exposition</i> is celebrated, great care is taken to ensure that someone is always present before the Blessed Sacrament. (RS, no. 138)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Other devotional celebrations are scheduled, for example:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Stations of the Cross</li> <li>• Other Marian Devotions</li> <li>• Corpus Christi Procession</li> </ul>			

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<b>C. Liturgical Year</b>	<u>Yes</u>	<u>No</u>	<u>Sometimes</u>
1. Sunday is experienced as THE Christian feast day. (CSL, no. 106; GNLY, nos. 4-7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The Worship Commission has studied <i>Dies Domini</i> (Pope John Paul II).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The Paschal Triduum has become the center of the parish's liturgical life and is prepared with great care. (GNLY, 18-21; BLS, 81- 84)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The Lent and Easter season is prepared according to the norms laid out in <i>The Circular Letter Concerning the Preparation and Celebration of the Easter Feasts</i> .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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