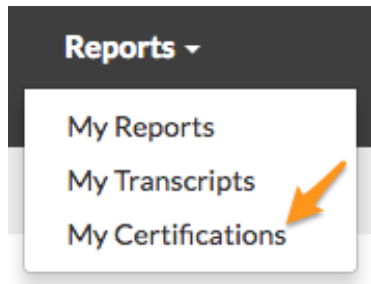


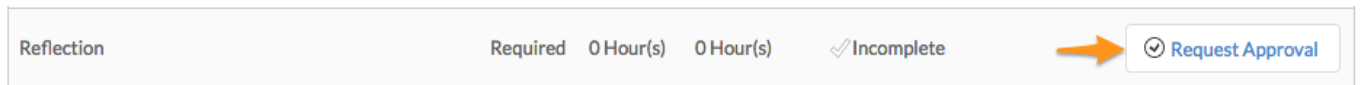


## How to finish the badge requirements

1. Click on **Reports** in the top menu and select **My Certifications**



2. Under the Requirements section, view the remaining requirements needed.



3. Enter in the required information, upload necessary documentation and click **Submit**

Requirements < Approve Requirement

Requirement: Reflection

Approval Item Name:

Hours:

Date Completed:

Description:

Select files... *drop files here to upload*

Cancel

Submit