



# VA Communications

March 2019, Issue 15

There are approximately **90 days remaining until the June 30, 2019 Vocare credit deadline!** Vocare Administrators, please check in with your non-transfer or new catechists and make sure they are in the process of finishing up their credits.

*“Let my teachings fall like rain and my words descend like dew like showers on new grass, like abundant rain on tender plants,” Deuteronomy 32:2.*

## VOCARE CREDIT FOR TOB TRAINING

As many of you know, Theology of the Body will be taught in every grade school in the Archdiocese next school year using the *Rooted Curriculum* by Ruah Woods Press. There will be several trainings offered this summer that will count for Vocare credit. If catechists choose to do training before June 30<sup>th</sup>, they have the option of using the credit this school year or next year. If they plan to use the training for this year, the form must be submitted by June 30, 2019. If they plan to use the training credits for next school year, please wait until July to submit the course form. Forms for course submission are found at <http://www.catholiccincinnati.org/vocare-conferenceseminarworkshop-credit-submission-form/>.

### TOB Trainings:

→Ruah Woods 3-Day Trainings: 5 Vocare Credits →June 24-26, 2019 and Aug. 5-7, 2019 at Ruah Woods

Go to <https://www.ruahwoodspress.com/training/theology-body-teachers-intro-workshop/> for more details and to register.

→Archdiocese of Cincinnati FREE 1-day Trainings: 2 Vocare Credits → 6 dates from August 1-9 (Exact dates TBA)

### HOW DO I CHECK THE STATUS OF MY CURRENT TEACHERS AND CATECHISTS?

To look up your catechists in Vocare, go to Vocareonline.com and log in. Once you are logged in please follow these directions:

1. Make sure the **GROUP** at the top is your school or parish (not archdiocese).
2. At the top, go to **REPORTS** and select Custom Reports.
3. Report Category: Certification Report
4. Reports: User and Group Certification Requirements
5. Institution: All
6. Time Frame: July 01, 2018
7. Then select **UPDATE**.

A report will be generated with all of your catechists and teachers. If you scroll all the way to the right of the report, you will find the status of each of your catechists/teachers. If you see “Transfer” or “Non-Religion” under the Group column, they do not need 10 credits this year in Vocare.

### All Vocare Administrators Encouraged to Complete Quality Assurance

Please remember that it is the Vocare Administrator’s responsibility to maintain the Vocare database for their parish/school. **We are still missing many, many Quality Assurance emails from parishes and schools.** If you have not completed your check of who should and should not be in your parish or school group, please do so as soon as possible. Please check all parishes/schools that you are responsible for. Send an email to Vocare Support of the names of people who should be removed. Complete a Vocare Access form or an Add Multiple Users form if someone needs to be added. Thanks for your attention to this important matter!

### Still Need Vocare Credit? Check These Courses Out!

*Spirituality and the Interior Life* – 4 Credits; \$28.00

This course guides catechists along the road of holiness. It explores the foundations of spiritual theology while offering concrete applications to help you grow in your daily prayer life.

*Introduction to the Catholic Prayer and Devotion* – 3 Credits; \$21.00

This course is designed to take you deeper into the Catholic prayer life and introduce you to the power of devotions.

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