

Are any of these comments something you might say?

- *My staff meetings are a waste of time. I wish I could do something about them, but I'm not in charge.*
- *Its easy to lead a small group when the kids want to talk. What do I do when they don't?*
- *I have trouble maintaining control with my large group. I have to spend most of my time getting them to quiet down.*
- *What do I do about that one kid that is always joking around and distracting the rest of the group?*

Then these workshops are for you!



Making Better Meetings:
Small and Large Groups



Office of Youth & Young Adult Ministry
Archdiocese of Cincinnati
100 East Eighth Street
Cincinnati, OH 45202-2150

*Tips,
Tools &
Techniques for*

Making Better Meetings:

Small and Large Groups

A workshop series on two consecutive Wednesdays to help you get the most out of every meeting you lead or attend with youth and adults

Feb. 24 and Mar. 3, 2010
1:00 p.m. to 3:30 p.m.

St. Susanna Parish
616 Reading Rd.
Mason, OH 45040

For Youth Ministers, Campus Ministers, Catechists and other youth-serving Adults



Making Better Meetings: Small and Large Groups

A two-workshop series to help you get the most out of every meeting with youth or adults

Better Small Groups

Wed., Feb. 24, 1:00 - 3:30 p.m.

One of the most effective ways to help both adults and youth grow in and explore their faith is through small group interaction.

What you will learn:

- How to deal with some of the most difficult personality styles common in small groups
- Common pitfalls and how to avoid them
- Strategies to minimize chaos and maximize learning, effectiveness and fun, in discussion, planning and faith-sharing groups

PLUS...

Do you regularly waste your time at poorly-led staff or council meetings? Learn some techniques you can use to help improve the meetings you attend, even as a participant.

Better Large Groups

Wed., Mar. 3, 1:00 - 3:30 p.m.

Leading large groups of young people (15-50 or more) requires finesse and skill.

What you will learn:

Tips and ideas for leading:

- Icebreakers
- Crowd Breakers and Bond Builders
- Simulation games
- Quiet Activities
- Experiential learning exercises

PLUS...

What works with groups:

- Combining the right activities for a maximum effect
- Responding to the expectations and energy level of groups
- Keeping the group on track employing methods that will get and keep your group's attention

Location: St. Susanna Church, 616 Reading Rd., Mason, OH 45040

Directions: Go to www.stsusanna.org for driving directions to the church.

Once in the parking lot of St. Susanna's, go to the undercroft entrance on the 'left' (north) side of the church. Immediately inside that entrance on the left, take the stairs down to the undercroft. Then follow the hallway around to the left to reach the small conference room on the left. Anyone who needs to use the elevator should go through the double doors just inside the church undercroft entrance. On the lower level, follow the hallway around to the left to reach the small conference room on the left.

This workshop series satisfies the core requirements of Small and Large Group Facilitation for our Professional Certificate Program. For more information on our Certificate Program, please call the Cincinnati Office of Youth & Young Adult Ministry at 513-421-3131.

3 Ways to Register



Mail this completed form to:

Office of Youth and Young Adult Ministry,
100 East Eighth St., Cincinnati, OH 45202

OR



FAX this completed form to 513-421-1582

OR



Register online at:

www.catholiccincinnati.org/youthmin

Making Better Meetings: Small and Large Groups ~ Winter, 2010

Cost: \$20.00 total for both sessions. Checks payable to *Archdiocese of Cincinnati*

Registration deadline: Mon., Feb. 22, 4:30pm

You must attend both sessions:

Feb. 24 and Mar. 3. For more info, contact the Cincinnati Office of Youth & Young Adult Ministry: (513) 421-3131 or cintioym@catholiccincinnati.org

Name: _____

Parish/School/Institution: _____

Role: _____

Mailing Address: _____

Day Phone: _____ Evening: _____

E-mail: _____

Method of Payment

Check Enclosed Amount \$ _____

Bill Me (at above address)

Bill Parish/School - ATTN: _____

A refund will be issued *only* if your cancellation is received **before 4:30pm on Mon., Feb. 22, 2010**. This applies to payments in full AND billing requests.